



24<sup>th</sup> August 2020

Dear Parent / Carer,

**Arrangements for pupils entitled to free school meals.**

With the staggered opening of our schools in September we will be continuing with the existing arrangement for the payment of free school meal for those pupils entitled until Friday 11<sup>th</sup> September, this is an automatic process and there is no need to re-apply.

The direct payment of £19.50 per week will continue for the first two weeks of the autumn term. If your child is returning to school during this period you will therefore be required to either provide a packed lunch or to pay for a meal. This payment can be made using your Parentpay account for primary school pupils or via the schools cashless system for secondary school pupils.

From Monday 14<sup>th</sup> September these direct payments will cease and the pre covid-19 arrangements will be in place allowing your child to access a free meal at their school.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Will McLean', with a long horizontal line extending to the right.

**Will McLean**  
**Chief Officer Children & Young People Monmouthshire**  
**Lead Director for SE Wales**